



Lee Academy COVID-19

2020-2021 Student Plan for Return

Lee Academy
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Overview

It is the vision of Lee Academy to provide an environment that is student focused and provides a curriculum that prepares individuals to be productive citizens. This plan is a fluid document that outlines various contingencies for returning for the 2020-2021 school term. We believe that now more than ever students need to be with us, on campus growing academically, socially, emotionally, and participating in activities and experiences that can only happen in person. It is our intent that students will be back on campus in classrooms with appropriate health and safety precautions in place. The health and safety of our students, faculty, staff, and families is our top priority as we move forward in planning to begin school on August 10, 2020. It is important to understand that all COVID-19 policies are intended to mitigate, not eliminate, risk. No single action or set of actions will completely eliminate risk of transmission, but with selected interventions we can greatly reduce the risk for our students, faculty and staff.

OPTIONS

1. **On-Campus Learning Plan** - Lee Academy will be open with a few restrictions; students will have in-person learning.
2. **Hybrid Learning Plan** - Lee Academy will be open utilizing a hybrid learning plan. Students in grades 7-9 will attend school the first half of the day (8:00-12:00), students in grades 10-12 will attend school the second half of the day (12:30-4:30); this will be Monday-Friday. Students will also be expected to participate in some on-line learning activities. Campus will be open with increased restrictions.
3. **Virtual / Limited Remote Learning Plan** - Lee Academy will use this model by order of federal or state authorities. Students will learn using a virtual / limited remote learning plan through platforms such as Google Classroom and Zoom. The campus will be open to essential personnel only.

SPECIFICATIONS

COMMUNICATIONS

Lee Academy will use several communication channels - social media, email, website, RenWeb and on-campus signage - to keep you informed throughout the summer and upon returning to school. Parent information meetings will also be held prior to the start of school.

ATHLETIC PLANS

Lee Academy will use guidelines set forth by the Midsouth Association of Independent Schools (MSAIS) Lee Academy plans to start athletics on time, with the provision that things will evolve and change over time. Lee Academy student athletes and their parents and/or guardians will be required to sign an athletic participation waiver. Students will be required to have a physical on file with the Athletic Director and the school office.

ACADEMIC CALENDAR

The Lee Academy 2020-2021 academic calendar will remain as published with classes starting on Monday, August 10, 2020. At this time we are not considering ending the semester early. All scheduled breaks will occur as currently scheduled on our academic calendar.

LUNCH

All of our current lunch vendors have agreed to continue to serve Lee Academy students. Students will be socially distanced during lunch; two lunch schedules may be implemented if necessary. Lunches are not allowed to be brought in by parents. Students may bring their own lunch or order through our lunch vendors.

CAMPUS SPACES

All students are expected to enter the building by grade level; the appropriate door will be indicated using signs. Student's temperatures will be screened upon arrival on campus, and any student with a temperature of 100.4 will be isolated from the student population, and their parents or guardian will be notified to pick them up from school.

Classrooms and teaching spaces will be maximized for students to allow as much distancing as possible.

Students will have designated times to change classes in order to keep the exposure in the hallways to a minimum.

Students, faculty and staff will be required to wear masks in common areas in the building. Students will be required to wear a mask upon entering and exiting the building, in the hallways, restrooms, gym and any other common space. We will wear masks in all common areas until it is deemed safe to relax or eliminate this policy. Students may be

asked to wear a mask at various times throughout the school day if school administration deems necessary, students will wear masks when asked by school administration, it is not optional.

VIRTUAL / LIMITED REMOTE LEARNING

If the entire school is required to shut down for on-campus instruction, by order of authorities, we will conduct virtual learning for students for the time necessary before returning to on-campus instruction.

In such a scenario we do not intend to discount tuition, regardless of the duration of remote learning, it being our intent and purpose to return to on-campus learning as soon as possible, and recognizing that expenses related to our operations, faculty and staff are fixed at the beginning of the academic year.

Students that remain at home, by sickness, may continue their learning through virtual/distance learning.

Teachers will be required to participate with their classes virtually for instruction. Teachers will have on and off campus office hours, and student attendance will be taken during these instructional hours.

Students will be required (when possible) to use both the camera and microphone during virtual learning.

STUDENT ATTENDANCE POLICY

- Any student who presents with fever or symptoms of COVID-19 will be immediately sent to the office and will be required to go home.
- Any student or immediate family member who tests positive will be required to notify school administration. School administration respects all privacy laws; names of students or families that have a positive or negative COVID-19 test will be kept confidential.
- A student with a positive test will be required to quarantine for 10 days. The student may return to school after the 10 day quarantine period, if they have shown no signs or symptoms or no fever for a minimum of 3 consecutive days; this must be during the last three days of the 10 day quarantine period. A note from a physician will also be required to return to school.
- A student who has been exposed to COVID-19 will be asked to quarantine for 3 consecutive days. During this period we ask that parents monitor for fever and symptoms. If the student does not present with a fever or symptoms after the 3 day quarantine period they will be allowed to return to school and all activities. It is important that parents and guardians communicate effectively with school administration. If a student is exposed to a contagious individual we are asking that

the child isolate from the positive individual as much as possible during the 3 day quarantine period. We understand that this may not be reasonable, but we are asking that parents do their best to isolate the student from the individual as much as possible to prevent exposure.

- Lee Academy understands that no two situations are the same, and we will therefore treat each student and case on an individual basis.

STATEMENT OF RISK

We have taken enhanced health and safety measures for those who come to our campus: students, employees, and visitors. While on campus you must follow all posted instructions.

An inherent risk of exposure to COVID-19 exists in any public space where people are present. COVID-19 is a contagious disease. If infected, you may become severely ill or die. According to the Centers for Disease Control and Prevention, senior citizens and persons with underlying health conditions are especially vulnerable.

By visiting our campus, you voluntarily assume all risks related to the possible exposure to COVID-19.

POTENTIAL GRADE / SCHOOL CLOSURE / SELECTION OF LEARNING OPTION

Lee Academy school administration will constantly monitor recommendations from state and local authorities, Centers for Disease Control, Mississippi Department of Health, American Academy of Pediatrics, Midsouth Association of Independent Schools (MAIS) and other agencies to determine when and if we have to move to another learning option or if is necessary to close a classroom or a grade. We will also monitor the COVID-19 cases in our community to determine if another type of learning plan would be best for our students, faculty, and staff.



OPTION 1 - ON-CAMPUS LEARNING PLAN

Lee Academy is preparing for on campus learning in the fall. We will take precautions in accordance with local, state and federal guidelines. Campus modifications will be in place to ensure that we do our best to physically distance in order to limit the spread among our student body.

CAMPUS MODIFICATIONS

- Each grade level will have its own entrance into the school building.
- Upon arrival, students and faculty and staff should wear a face covering, that covers their mouth and nose. Once the student is in the classroom, the face covering may be removed, if the classroom teacher allows. Students in rooms where social distancing is not possible (computer lab, art class, etc...) will have to wear their face coverings during this class. Students may be asked to wear their face coverings at other times throughout the school day. All students will be required to comply when asked to cover their face. Students will be required to wear face coverings during class changes and in common areas (hallway, bathroom, etc...).
- Each entrance will have a designated faculty member taking temperatures upon arrival. If a student has a temperature over 100.4 they will be isolated until a parent arrives to pick them up or until the students are given permission to transport themselves home.
- Once students are in the building, they will go immediately to their first period class. There will be no loitering in the hall.
- Class changes will be done incrementally to avoid a crowd in the hallways.
- We will have limited visitors on campus. Visitors will be limited to essential workers. If you need to drop something off for your child, you may put it on the bench outside of school with their name. Parents will not be allowed in the building to drop off items. Parents will not be allowed to enter the building unless they have an appointment. We are also not allowing lunch drop off. All lunch must be packed and brought with the student or ordered from one of our lunch vendors.
- Desks will be placed 3-6 feet apart when feasible.

- Lockers will be spread out as much as possible. We will use all available lockers with as many lockers in between students as possible.
- Teachers, faculty and staff will disinfect classrooms and desks in between each class and a thorough disinfection process will take place at the end of each school day.



OPTION 2 - HYBRID LEARNING PLAN

Lee Academy will open using a hybrid learning plan. Within this plan students will participate in on-campus face-to-face instruction paired with some content and instruction that will be delivered through on-line participation. The school campus will be open with increased restrictions.

CAMPUS MODIFICATIONS

- Lee Academy will follow the hybrid learning schedule. This specific schedule will be available within the next few weeks. It will involve limited time on campus. Junior high students (grades 7-9) will attend school on a modified schedule in the morning between the hours of 8:00-12:00. The high school students (grades 10-12) will attend school during the afternoon between the hours of 12:30-4:30.
- There will be no lunch served on campus, and no breaks. The use of common areas will be restricted.
- Teachers will clean and sanitize their classrooms at the end of the day. Janitorial staff will also conduct a thorough cleaning of classrooms and common areas.
- Faculty and staff will be on campus during their classes. Once their classes are complete they will remain on campus for virtual office hours. Teachers are available for extra help upon request.
- Due to limited time constraints in classes students should expect some assignments to be posted on-line and some learning to be done individually. Students will be responsible for work assigned to them outside of the face-to-face classroom.
- All tests and quizzes will be taken on campus.
- Technology will be available to students as needed. Students will be allowed to use their personal computers to complete assignments.



OPTION 3 - VIRTUAL / LIMITED REMOTE LEARNING PLAN

If the entire school is required to shut down for on-campus instruction, by order of authorities, we will conduct virtual / limited remote learning for students for the limited time necessary to return to on-campus instruction. This model will be used by order of federal or state authorities. The campus will be open to essential personnel only.

CAMPUS MODIFICATIONS

- Teachers and essential personnel will be on campus on a limited basis.
- All teachers will be required to have office hours and classes will be held virtually. Lee Academy will use all G-Suite applications and Zoom in order to hold virtual classes. Attendance will be taken; students are expected to participate in virtual / remote learning.
- If students need assistance or help with virtual learning, contact school administration immediately. We will assist all students to ensure they are able to continue to receive a high quality education through virtual learning.

PLAN FOR RETURN FAQs

When will students be sent home from school?

Students will be sent home from school if they register a fever of 100.4 or show symptoms of COVID-19. Students will be sent to the isolation room until a parent picks them up or gives permission to leave school. Students may return to school once they have obtained a medical diagnosis of something OTHER than COVID-19, and a medical professional has cleared the student to return to school. If a student does not have a note from a medical provider they must stay at home for at least 10 days to monitor symptoms of COVID-19 and be fever-free and symptom free for the last three consecutive days without the aid of medication.

What happens if a student is infected with COVID-19?

If a student has a positive COVID-19 test, the student will be required to be out of school for 14 days. The student may return to school after the student has quarantined for 14 days and has shown no symptoms or fever for a minimum of 3 consecutive days at the end of the 14 day period. A note from a physician will also be required to return to school.

What happens if a child is sent home with a fever and has a negative COVID-19 test?

Any students sent home for a fever and tested negative for COVID-19, they may return to school if they have not had a fever or COVID symptoms for 3 consecutive days.

What happens if a student in my child's class or athletic team has a positive test?

If a student in your child's class or on their athletic team has a positive test all parents of students that have been in close contact with the positive student will be notified by school administration that a student has tested positive. Close contact is defined as within six feet apart for a significant amount of time longer than 15 minutes. Due to privacy regulations the name of the student will not be released. It is up to parents if they want to test their children after exposure. The school will continue to closely monitor student health from all who were exposed; deep cleaning and disinfecting procedures will be conducted to all areas exposed. We ask that parents work in conjunction with the school. If your child begins to show symptoms, we ask that you immediately notify school administration. If parents have concerns regarding exposure, you are asked to immediately call school administration to discuss the concerns and how we will move forward.

What happens if a faculty or staff member tests positive?

If a faculty or staff member tests positive, he or she will be required to quarantine for 10-14 days. The faculty or staff member may return to school after the 10-14 day quarantine period, after no fever or symptoms for 3 consecutive days, and a note from a physician must be presented prior to return.

What happens if an immediate family member of a student, faculty or staff member tests positive? **(Immediate family: anyone living in the home)**

We ask that if an immediate family member tests positive please contact school administration immediately. If an immediate family member tests positive for COVID-19 the student, faculty or staff member will be asked to remain at home in quarantine for 10 days. At the end of the 10 day quarantine the individual must be fever and symptom free for three consecutive days, after this they may return to school with a doctor's excuse. This quarantine time also applies to sports practices and contests.

Are students, faculty and staff required to wear masks or face coverings?

Students, faculty and staff are required to wear masks or face coverings in common areas. Common areas will include entering and exiting the building, hallways, office, gym, athletic buildings and bathrooms. Students are not required to wear masks or face coverings during class, unless they choose to. All individuals working in concession stands will be required to wear masks or face coverings. Masks may be Lee Academy, a solid color, or geometric, floral, or other pattern of the student's choosing. No masks are allowed to have propaganda, acronyms, wording or inappropriate language.

What happens if my child is considered high risk and we are concerned about returning to campus?

If you have concerns about your child's health and their safe return to campus please contact school administration as soon as possible. Lee Academy administration will work with families on a case by case basis.

Will the school take the temperature of all students upon arrival at school each day?

Temperatures will be taken each morning as students arrive on campus. Each grade level will have their own entrance and exit to the school building. At each entrance temperatures will be taken, and if a student has a 100.4 or over temperature, he or she will be escorted to the isolation room, and parents will be notified.

Will there be a change in attendance policies?

We will not change our attendance policies regarding the number of days absent. Lee Academy recognizes that during this pandemic students may be required to quarantine. Absences during quarantine will not count against the student or cause them to lose credit for a class. All students who are absent due to illness must have a doctor's excuse.